

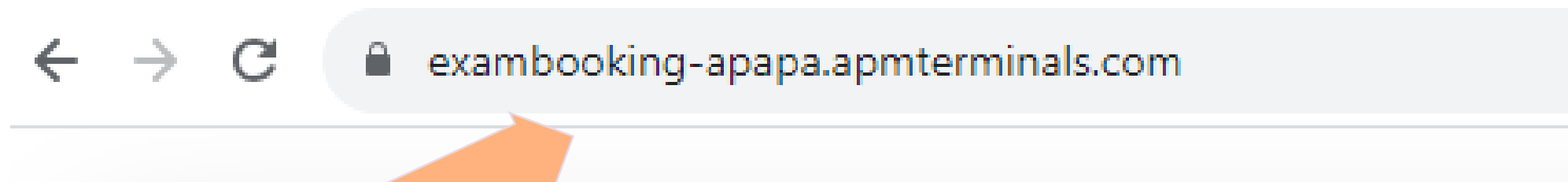


**APM TERMINALS**

# Customs positioning application guide



# How to access Customs Positioning application.



Type the correct website address as can be seen

# Link to create agent account

## Customs Exam Booking Portal

Book Container Scan, Customers Exam and Re-Scan your container with Customs.

Click this link to  
create an  
account

### Login to make a request

Enter Username(email address)

Enter Password

I'm not a robot



reCAPTCHA  
Privacy - Terms

Login

User Registration

Forgot Password

# New agent account creation

Fill the form correctly and with no field left empty

Customs Examination Positioning

## New User|Login

User Type

Select User Type

Enter first three letters of your Agency name/Group name and pick from the dropdown.

Agency Name

Agency email address / other email address if you are not an Agent

Enter agency email address

Are you a customs officer ?

Select from list

Fullname

Enter full name

Phone Number

e.g 08012345678

Username

Enter an email address as username

Password

Enter Password

Re-type Password

Confirm Password

I'm not a robot



Create

# How to login

Enter your approved username and password


## Customs Exam Booking Portal

Book Container Scan, Customers Exam and Re-Scan your container with Customs.

### Login to make a request

Enter Username(email address)

Enter Password

I'm not a robot  reCAPTCHA  
Privacy - Terms

Login

User Registration

Forgot Password

# How to submit a new request after login

Customs Examination Positioning

Welcome! [Logout](#)

Type BL to search  Select Status  10/08/2023

33 record(s) were found

Unit Nbr	BL Nbr	Cargo Type	Service Type	PosDate Picked	Created Date	Updated Date	Company names	Names	Reference	Phone Nbr	Request status
ARKU2125292	ARKKC00000293612	wood	Customs scanning examination	2023-08-12 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:49.247		chinyere	398587269		APPROVED
ARKU2277058	ARKKC00000293612	wood	Customs scanning examination	2023-08-12 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:53.387		chinyere	398587269		APPROVED
ARKU2243227	ARKKC00000293612	wood	Customs scanning examination	2023-08-13 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:58.467		chinyere	398587269		APPROVED
ARKU2405821	ARKKC00000293612	wood	Customs scanning examination	2023-08-14 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:04.207		chinyere	398587269		APPROVED
ARKU2387250	ARKKC00000293612	wood	Customs scanning examination	2023-08-13 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:55.763		chinyere	398587269		APPROVED
ARKU2473718	ARKKC00000293612	wood	Customs scanning examination	2023-08-14 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:00.857		chinyere	398587269		APPROVED
ARKU2391327	ARKKC00000293612	wood	Customs scanning examination	2023-08-16 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:14.670		chinyere	398587269		APPROVED
ARKU2289207	ARKKC00000293612	wood	Customs scanning examination	2023-08-17 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:17.777		chinyere	398587269		APPROVED
ARKU2340654	ARKKC00000293612	wood	Customs scanning examination	2023-08-15 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:06.513		chinyere	398587269		APPROVED
ARKU2262382	ARKKC00000293612	wood	Customs scanning examination	2023-08-17 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:20.137		chinyere	398587269		APPROVED
ARKU2345492	ARKKC00000293612	wood	Customs scanning examination	2023-08-18 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:22.497		chinyere	398587269		APPROVED
ARKU2336989	ARKKC00000293612	wood	Customs scanning examination	2023-08-15 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:08.873		chinyere	398587269		APPROVED
ARKU2467079	ARKKC00000293612	wood	Customs scanning examination	2023-08-16 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:12.310		chinyere	398587269		APPROVED

Click the New request link to submit a new request

[New Request](#)

# Fill and submit the new request form

Customs Examination Positioning

Welcome! [Logout](#)

### Request For Custom Positioning

Container No.  Bill of Lading

BL/Container(s)

MNBU3401799

Cargo Type

Chemical

Service Type

Customs scanning examination

Is it used part ?

No

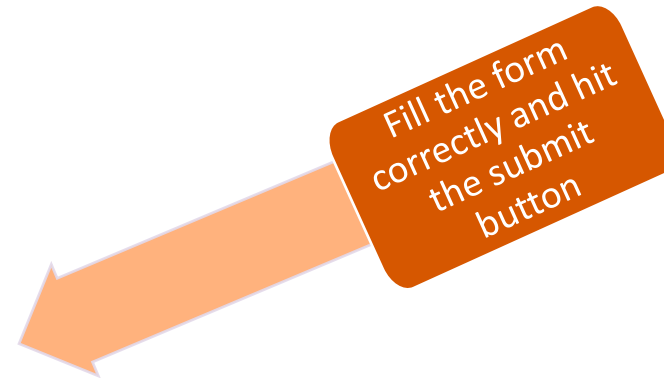
Is forklift needed ?

No

Positioning Date

08/11/2023

[Submit](#)



# Where to find my requests

Customs Examination Positioning

Click the Requests Page link

Requests Page | Manage Users | New Request

welcome! [Logout](#)

Type BL to search  Select Status  10/08/2023

33 record(s) were found

Unit Nbr	BL Nbr	Cargo Type	Service Type	PosDate Picked	Created Date	Updated Date	Company names	Names	Reference	Phone Nbr	Request status
ARKU2125292	ARKKCO0000293612	wood	Customs scanning examination	2023-08-12 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:49.247		chinyere	398587269		APPROVED
ARKU2277058	ARKKCO0000293612	wood	Customs scanning examination	2023-08-12 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:53.387		chinyere	398587269		APPROVED
ARKU2243227	ARKKCO0000293612	wood	Customs scanning examination	2023-08-13 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:58.467		chinyere	398587269		APPROVED
ARKU2405821	ARKKCO0000293612	wood	Customs scanning examination	2023-08-14 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:04.207		chinyere	398587269		APPROVED
ARKU2387250	ARKKCO0000293612	wood	Customs scanning examination	2023-08-13 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:55.763		chinyere	398587269		APPROVED
ARKU2473718	ARKKCO0000293612	wood	Customs scanning examination	2023-08-14 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:00.857		chinyere	398587269		APPROVED
ARKU2391327	ARKKCO0000293612	wood	Customs scanning examination	2023-08-16 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:14.670		chinyere	398587269		APPROVED
ARKU2289207	ARKKCO0000293612	wood	Customs scanning examination	2023-08-17 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:17.777		chinyere	398587269		APPROVED
ARKU2340654	ARKKCO0000293612	wood	Customs scanning examination	2023-08-15 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:06.513		chinyere	398587269		APPROVED
ARKU2262382	ARKKCO0000293612	wood	Customs scanning examination	2023-08-17 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:20.137		chinyere	398587269		APPROVED
ARKU2345492	ARKKCO0000293612	wood	Customs scanning examination	2023-08-18 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:22.497		chinyere	398587269		APPROVED
ARKU2336989	ARKKCO0000293612	wood	Customs scanning examination	2023-08-15 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:08.873		chinyere	398587269		APPROVED
ARKU2467079	ARKKCO0000293612	wood	Customs scanning examination	2023-08-16 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:12.310		chinyere	398587269		APPROVED



# How to fetch my requests

Select date only  
or a combination  
of date and  
Status to fetch

Customs Examination Positioning

Requests Page | Manage Users | New Request

Welcome! [Logout](#)

Type BL to search  Select Status  10/08/2023

33 record(s) were found

Unit Nbr	BL Nbr	Cargo Type	Service Type	PosDate Picked	Created Date	Updated Date	Company names	Names	Reference	Phone Nbr	Request status
ARKU2125292	ARKKCO0000293612	wood	Customs scanning examination	2023-08-12 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:49.247		chinyere	398587269		APPROVED
ARKU2277058	ARKKCO0000293612	wood	Customs scanning examination	2023-08-12 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:53.387		chinyere	398587269		APPROVED
ARKU2243227	ARKKCO0000293612	wood	Customs scanning examination	2023-08-13 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:58.467		chinyere	398587269		APPROVED
ARKU2405821	ARKKCO0000293612	wood	Customs scanning examination	2023-08-14 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:04.207		chinyere	398587269		APPROVED
ARKU2387250	ARKKCO0000293612	wood	Customs scanning examination	2023-08-13 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:18:55.763		chinyere	398587269		APPROVED
ARKU2473718	ARKKCO0000293612	wood	Customs scanning examination	2023-08-14 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:00.857		chinyere	398587269		APPROVED
ARKU2391327	ARKKCO0000293612	wood	Customs scanning examination	2023-08-16 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:14.670		chinyere	398587269		APPROVED
ARKU2289207	ARKKCO0000293612	wood	Customs scanning examination	2023-08-17 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:17.777		chinyere	398587269		APPROVED
ARKU2340654	ARKKCO0000293612	wood	Customs scanning examination	2023-08-15 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:06.513		chinyere	398587269		APPROVED
ARKU2262382	ARKKCO0000293612	wood	Customs scanning examination	2023-08-17 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:20.137		chinyere	398587269		APPROVED
ARKU2345492	ARKKCO0000293612	wood	Customs scanning examination	2023-08-18 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:22.497		chinyere	398587269		APPROVED
ARKU2336989	ARKKCO0000293612	wood	Customs scanning examination	2023-08-15 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:08.873		chinyere	398587269		APPROVED
ARKU2467079	ARKKCO0000293612	wood	Customs scanning examination	2023-08-16 00:00:00.000	2023-08-07 11:13:11	2023-08-07 11:19:12.310		chinyere	398587269		APPROVED

# How to download Indemnity form

Customs Examination Positioning

Requests Page | Manage Users | New Request

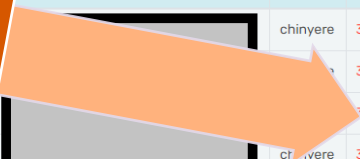
Welcome! [Logout](#)

Type BL to search  Select Status  10/08/2023

33 record(s) were found

Unit Nbr	BL Nbr	Cargo Type	Service Type	PosDate Picked	Cre	Company names	Names	Reference	Phone Nbr	Request status
ARKU2125292	ARKKCO0000293612	wood	Customs scanning examination	2023-08-12 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2277058	ARKKCO0000293612	wood	Customs scanning examination	2023-08-12 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2243227	ARKKCO0000293612	wood	Customs scanning examination	2023-08-13 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2405821	ARKKCO0000293612	wood	Customs scanning examination	2023-08-14 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2387250	ARKKCO0000293612	wood	Customs scanning examination	2023-08-13 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2473718	ARKKCO0000293612	wood	Customs scanning examination	2023-08-14 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2391327	ARKKCO0000293612	wood	Customs scanning examination	2023-08-16 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2289207	ARKKCO0000293612	wood	Customs scanning examination	2023-08-17 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2340654	ARKKCO0000293612	wood	Customs scanning examination	2023-08-15 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2262382	ARKKCO0000293612	wood	Customs scanning examination	2023-08-17 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2345492	ARKKCO0000293612	wood	Customs scanning examination	2023-08-18 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2336989	ARKKCO0000293612	wood	Customs scanning examination	2023-08-15 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED
ARKU2467079	ARKKCO0000293612	wood	Customs scanning examination	2023-08-16 00:00:00.000	2023-08-07 11:13:11		chinyere	398587269		APPROVED

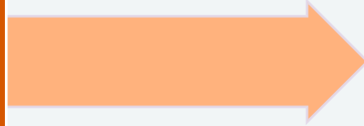
Click the ref no to generate all related indemnity form



# Password change

## Password reset

Enter your registered email address and follow the next instruction



Username

Enter username

I'm not a robot



reCAPTCHA  
Privacy - Terms

Submit

# How does my new Indemnity form look.?



## INDEMNITY FORM

IN CONSIDERATION OF EXAMINATION PERFORMED/DELIVERY IN APAPA PREMISES

Booking Date

Positioning on or before: 9/2/23 12:00 AM

I Mr. chinyere

Of

(Company)

Representing:

SIN	Container No:	Invoice No	Receipt No	B/Lading No:	Vessel ID:	Positioning Date
1	MSKU1206814			218093102	RHINE MAERSK	9/2/23 12:00 AM

We hereby INDEMNIFY APM TERMINALS APAPA LIMITED against all claims and Damages or Loss of goods whatsoever which may be made against the company by any person or group whomsoever for or in respect of containers examined/delivered within APMT APAPA premises. We also undertake that any additional expenses the company may incur during Re-examination/delivery/return of above units will be paid by us

Declarant:

Customs:

Signature/Stamp/ID Card

Officer Name:

Name:

Service Number:

Occupation:

Signature:

Address:

Phone No:

Run by: moe012

Signature:

Notice: Customer is responsible for securing his goods with padlock after customs examination, and APAPA will not be liable for the incidents resulting from unsecured goods.

**PLEASE ALWAYS COME WITH ORIGINAL**

# Email and SMS notification

- Notification is sent when your user registration request is approved
- Notification is sent when customs approved/decline requests
- Notification is sent when your user account is blocked